

We have pretty much walked through the entire voting process for a voter who is pre-registered in the precinct. Now, we will talk about what the voting process looks like if a voter is not pre-registered in the precinct.

As a reminder, the first election judge a voter encounters is the greeter judge who determines whether or not they are registered to vote in the precinct. If they are, the Greeter Judge sends them to the Roster Judge. If they are not, the Greeter Judge confirms they are in the correct polling place using the precinct finder and sends them to the Registration Judge.

Registration Judge

- * Verifies the voter is not pre-registered
- * Verifies the voter is at correct polling place
- * Verifies voter has not cast an absentee
- * Has voter complete Voter Registration Application
- * Verifies Voter Registration Application is legible
- * Verifies Voter Registration Application is complete
- * Verifies voter has required proof of residency

The Registration Judge should always begin by looking a voter up in the Master List and the Precinct Finder. Sometimes voters are unaware that the DMV and USPS send information to the County to update voter records. Also, having two different Election Judges verify that the unregistered voter is in the correct polling place is purposeful. It is a very serious matter if an otherwise qualified voter is turned away and not permitted to vote on election day. At the same time, a voter who is permitted to register and cast a ballot in a precinct they are not assigned to will be investigated for felony fraud by the Ramsey County attorney. This is humiliating and inconvenient for the voter and, if it is found that it was purposeful, could result in large fines and jail time.

After verifying that the voter is in the correct precinct, the Registration Judge also checks the Absentee Election Day Registration list to ensure that the voter has not cast an absentee ballot. If the voter is in the correct precinct and has not voted by absentee ballot, the judge has the voter complete a Voter Registration Application.

The Registration Judge verifies that the registration application is legible and complete and that the voter has the required proof of identity and residency.

Election Day Registration

- * Persons Eligible to Vote
 - Individual 18 years of age or older on Election Day
 - United States citizen
 - Minnesota resident for at least 20 days
 - Residence maintained at address on the Voter Registration Application



A person who registers at the polling place must be 18 years of age or older, a U.S. citizen, a Minnesota resident for at least 20 days prior to the election, and they must maintain residence at the address written on the Voter Registration Application.

Election Day Registration

- * Persons Not Eligible to Vote
 - * Individual convicted of a felony and the felony sentence has not expired or been discharged
 - * Individual under court-ordered guardianship where the right to vote is revoked
 - Individual who has been found by a court to be legally incompetent to vote
 - * Individual who is not a citizen



A person is not eligible to vote if the person...

- has been convicted of a felony and the felony sentence has not expired or been discharged;
- is under a court-ordered guardianship where the right to vote is revoked;
- has been found by a court to be legally incompetent to vote; or
- Is not a U.S. Citizen

28 V	al Information & Qualifications you will be called the Community of the Community of the called the	J.	ip M	election office use only	
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Here's a Voter Registration Application. The voter must complete all of the shaded areas.

The Registration Judge:

- verifies the application is legible and all required lines are complete
- checks the date of birth
- checks for a signature
- asks the voter for the required identification, and
- Completes the Election Judge Official Use Only section of the application
- Remember a PO box is not an acceptable residential address

Proof of Residence

Stand Alone Identification

- * ID With Voter's Current Name & Address
 - ➤ Valid MN Driver's License, MN Learner's Permit or MN ID Card
 - If a "status check" notation is in lower right-hand corner, follow the challenge process
 - Yellow receipt for Minnesota Driver's License, Learner's Permit or ID Card
 - > Tribal ID

All persons who register on Election Day must have proof of residence in the precinct.

Minnesota law provides several options to use for proof of residence and ONLY these options may be used.

Voters may use the following valid identification documents, if the document has the person's current name and current address in the precinct:

- A valid Minnesota driver's license, Minnesota Learner's Permit or Minnesota ID Card.
 - •A "status check" notation in the lower right-hand corner, indicates the voter was not a citizen at the time they applied for the license. They may or may not have become a citizen since obtaining the license, permit or ID. As such, the Head Judge must follow the Roster Challenge Procedures found in your Election Judge Guide to determine whether or not they are currently eligible to cast a ballot.

- The yellow receipt for a Minnesota Driver's License, Learner's Permit, or ID Card.
- A Tribal ID that also includes the voter's name, address, signature and picture issued by the tribal government of a tribe recognized by the Bureau of Indian Affairs. Tribal band members are not required to live on a reservation in order to use their tribal ID to prove residency in a precinct.

Proof of Residence

- * College ID IF a student housing list was provided
- * Valid registration in the same precinct with former name or address
- * Notice of Late Registration

New Brighton does contain some student housing for Bethel College and perhaps others. If your Head Judge has been provided with a list of student housing in your precinct, a student named on this list can register and vote on Election Day by showing a valid current student ID card as long as that card has their photo on it.

If a voter is currently registered in the precinct but changed names or moved within the same precinct, their prior registration in the same precinct serves as proof of residence – no additional documentation is needed.

A voter who registered less than 21 days before election day should have been sent a Notice of Late Registration from Ramsey County. This notice can be used as proof of residence.

Proof of Residence

One photo ID plus a current document

Photo ID with name (can have old address, no address or be expired)

- Driver's license, state ID card or learner's permit issued by any state
- MN Student ID (secondary or post-secondary)
- Tribal ID
- · U.S. Military or Veteran ID
- U.S. Passport

<u>Current document showing voter's name</u> and current address in the precinct

- Residential lease/rental agreement (if it is valid through election day)
- 2. Student fee statement
- Bill, account or start of service statement due or dated within 30 days of election for: phone, television, internet, utilities, bank and credit accounts and rent or mortgage payments

Voters may also register using a combination of two documents as proof of residence. One document must be a photo ID with the voter's name. Acceptable photo IDs include:

- Driver's licenses, state ID's, or learners permits from any state,
- MN student IDs
- Tribal IDs with the voter's name, photo and signature (address missing or old)
- U.S. Military or Veteran ID's or
- U.S. Passports

Photo IDs are used to show who the voter is along with a current document that shows the voter resides within the precinct boundaries. The documents, which may be either paper or electronic, must show the voter's current name and address in the precinct. Documents a voter may use to register on election day include:

- Residential lease or rental agreement (must be valid through Election Day)
- Current student fee statement

- Bill, account or start of service statement due or dated within 30 days of election for:
 - Phone (landline, cell, or Voice Over Internet Protocol)
 - Television (cable or satellite)
 - Internet services
 - Solid waste or sewer
 - Electric, water or gas
 - Banking services or credit cards
 - Rent or mortgage statements or receipts for payments (MUST show an address)

For bills delivered electronically, "original" means a printed copy of the electronic bill or a display of the bill on the voter's portable electronic device.

Proof of Residence Vouching

- Registered voter (voucher) who can confirm the registrant's name and address
 - * Vouched for cannot youch
 - * Challengers cannot vouch
 - * Election judges can vouch if registered in precinct
 - One registered voter cannot vouch for more than 8 voters
 - * Paperwork required: Voucher Form and Precinct List of Persons Vouching form

Vouching is another way to provide proof of residence in the precinct for election day registration. A "voucher" is a registered voter residing in the same precinct as the voter who is registering.

A few rules apply to vouching.

- a voter vouched for cannot vouch for another individual
- · challengers are not allowed to vouch
- election judges can vouch for a voter if they have personal knowledge of the voter's residency and are working in their home precinct
- a voucher cannot vouch for more than 8 voters

The election judge has the voucher complete the Voucher Form on the back of the registration application.

The judge verifies the voucher's registration using the Greeter List or Master List and signs Voucher Form.

The election judge must complete the Precinct List of Persons Vouching

form for each voucher in the precinct to ensure that no individual vouches for more than 8 people in any one election.

Voucher Form	
I swear or affirm that (Check one):	

The Voucher Form is found on the back of the Voter Registration Application. The Voucher must complete and sign. The election judge records the Voucher's voter ID number from the Master List and then signs and dates the form.

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State law allows a registered voter to vouch for a maximum of 8 voters. Use this form to record the name and voter ID of each voucher.

Proof of Residence

- * Staff person of a residential facility may vouch
 - * Staff person of a "residential facility" may vouch for an unlimited number of residents in their facility
 - * Voucher form must be completed for each resident

A staff person of a residential facility may vouch for an unlimited number of their residents.

- Residential facilities include nursing homes, veterans' homes, developmental disability care facilities, shelters or temporary living facilities for homeless persons, battered women's shelters, and other types of licensed facilities.
- If no list is provided, a staff person at a residential facility can demonstrate their employment with an employee badge or a letter.
- Have the voucher complete the Voucher Form on the back side of the registration application.
- Do not record this type of voucher on the Precinct List of Persons Vouching form. State Statutes permit employees of residential facilities to vouch for an unlimited number of voters living in a facility.

Registration Judge

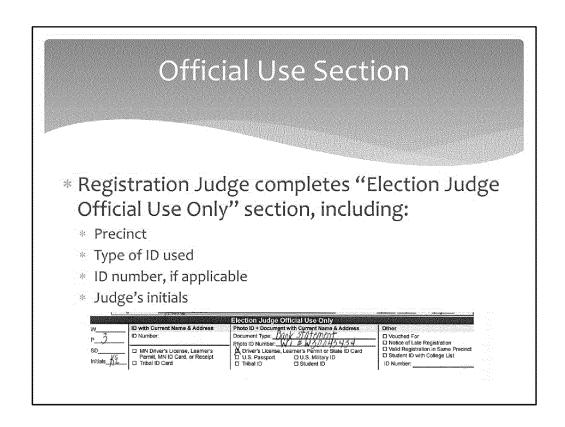
- * Verifies the required proof of residency
- * Completes "Official Use" section of the Voter Registration Application

The Registration Judge verifies that the registration application is legible and complete and that the voter has the required proof of identity and residency.

The Judge must complete the "Official Use" section in the Voter Registration Application.

The voter must sign the New Registration Roster.

The Registration Judge hands the voter an initialed "Registered Voter's Receipt" and directs the voter to the Demonstration Judge.



The Registration Judge reviews the completed voter registration application, verifies that the voter has the correct proof of residence, and then records the required information on the "Election Judge Official Use Only" section. Required information includes the precinct number, the type of ID used, the ID number, and the judge's initials.

Completing the Process	
* Voter MUST sign the New Registration Roster	
➤ Prints name	
> Prints address	
> Prints date of birth	
Signs	
11/08/2011 MUNICIPAL GENERAL ELECTION 11/08/2011 BLOOMINGTON W-2 P-23	
I certify that I am at least 18 years of age and a citizen of the United States; that I reside at the address shown and have resided in Minnesota for 20 days immediately pre- election; that I am not under guardianship of the person in which the court order revokes my right to vote; have not been found by a court to be legally incompetent to vote, the right to vote because, it combited of a follow, my felony sentence has expired (been completed) or I have been discharged from my sentence; and that I am registered voting only in this procinct. I understand that giving relate information is a follow punishable by not more than five years imprisonment and a fine of not more than \$10,000,	and that I have and will be
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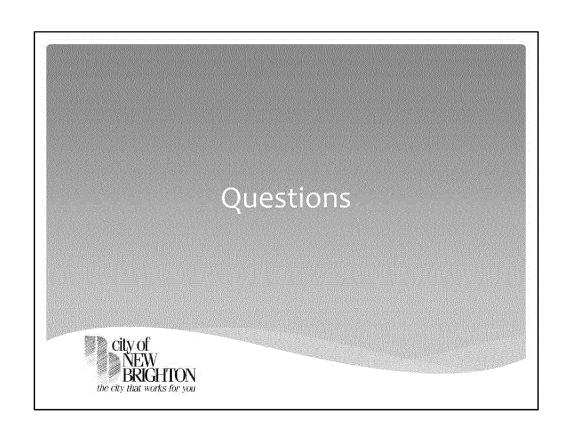
Once the voter has completed the registration process, they may begin the election day voting process.

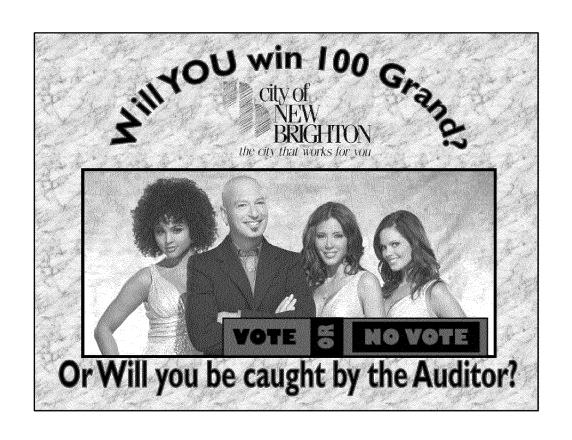
Direct the voter to read the oath, print their name, address, date of birth, and sign the "New Registration Roster".

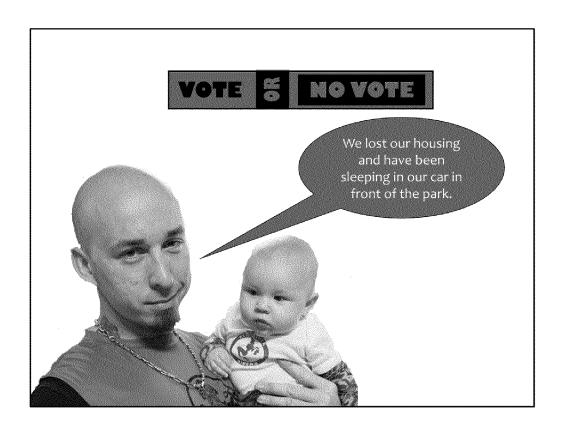
	eting the Process
* Registration Judg	ge gives voter a Registered
Voter's Receipt	Non-Registered *
	Silve one receipt to the voters after they have signed the non-registered roster. The Assistant Head judge will initial the receipt (ID) The voter must give this receipt to the ballot judge in exchange for a ballot The ballot judge will number receipts into piles of 25 Demonstrate how to mark a ballot: Candidate A Candidate B Candidate C

After you have verified that the voter has printed the required information and signed the New Registration Roster, initial a "Voter's Receipt" to certify that the voter signed the Roster, give it to the voter and direct the voter to the Demonstration Judge. As with other voters, the Demonstration Judge will provide them with instructions. The Ballot Judge will provide them with a ballot, secrecy folder and pen. And, the Ballot Counter Judge will assist them with having their ballot counted.

Please do NOT alphabetize the Voter Registration Applications. Keep the Voter Registration Applications in the same order as the voter signatures are listed on the New Registration Roster page. After a Roster page is full, wrap the page around the Voter Registration Applications, secure it with a binder clip and place this bundle in the "Election Day Registration Envelope".

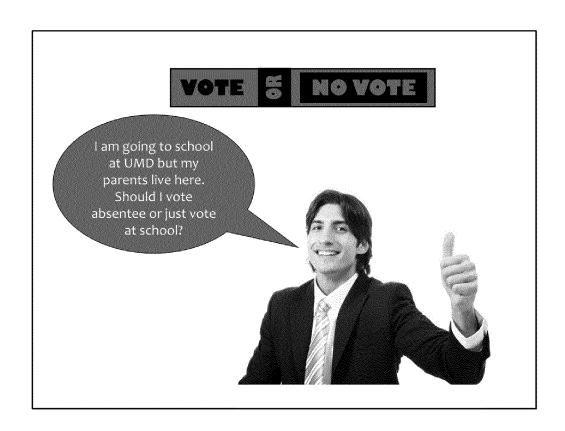






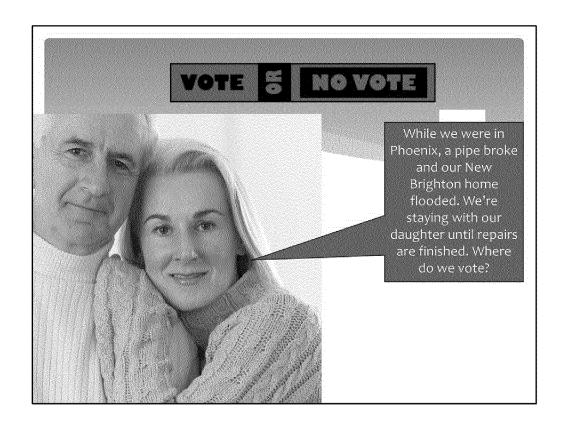
Have the voters indicate the location on the map or verbally describe the location to verify it is in the precinct. Note, these voters must have an eligible voucher to verify their residency.

The park itself is not a residence. Must sleep in front of a house to obtain a residential address.



Students may choose to vote at home or in the precinct where they live while attending school, depending on where they consider **their** residence to be.





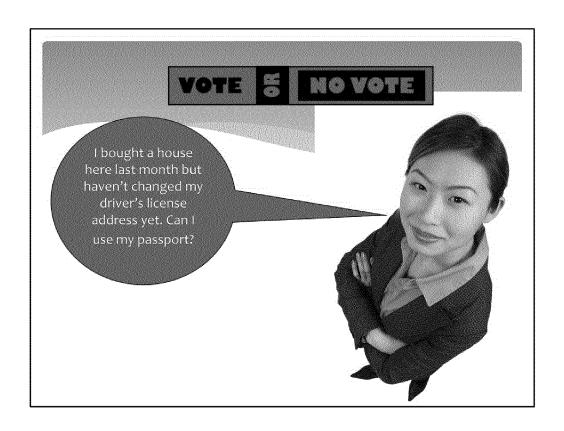
Yes, they can vote in the precinct where their house was located.



I am stationed at Fort Bragg. My wife and I had a house in Iowa but she sold it and moved with the kids to New Brighton to be closer to relatives while I am on active duty. I heard there was some new email voting for soldiers but I am home on leave this week and am really confused. Do I vote in Iowa, New Brighton, North Carolina, by email or what?????

An individual's residence is located in the precinct where the individuals' family lives, unless the individual's family is living there only temporarily. So... if his wife and kids are living in New Brighton, and he considers his permanent home to be with his wife and kids, he MAY vote in New Brighton.

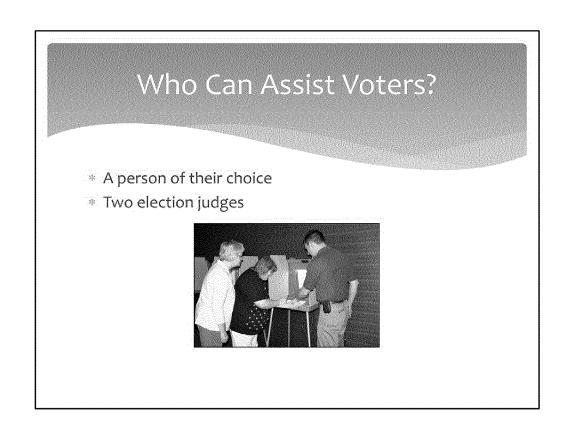
Military personnel and other US citizens living overseas to apply for a special absentee ballot that can be emailed to them. They print it out, complete it and have it witnessed and then mail it back. This was done in hopes that the ballots could actually make it to polling places on time to count. Even though he is not overseas, his active duty status would qualify him for this but Election Day is too late to request and cast any type of absentee ballot.



Passports are not acceptable by themselves. Either the DL with the wrong address or the passport would be acceptable means of establishing ID but she will still need a utility bill dated within 30 days to establish his address or someone to vouch for her.



Yes, it is acceptable for the voter to make a mark, and then you must certify the mark by signing the voter's name for him.



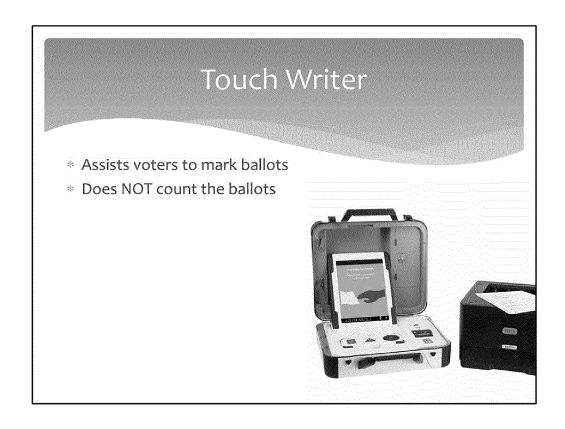
A voter may bring a person of their choice into the polling place to assist with voting; or, the voter may ask election judges to assist with the voting process. If the voter asks for assistance from election judges, the two judges must be of different political parties.

Who Cannot Assist Voters?

- * Voter's employer
- * Agent of the voter's employer
- * Officer or agent of voter's union
- * Candidate for election

However, State Statutes prohibit the following people from assisting voters with the voting process....

- *a voter's employer
- *an agent of the voter's employer
- *an officer or agent of a voter's union; or
- *a candidate for election.

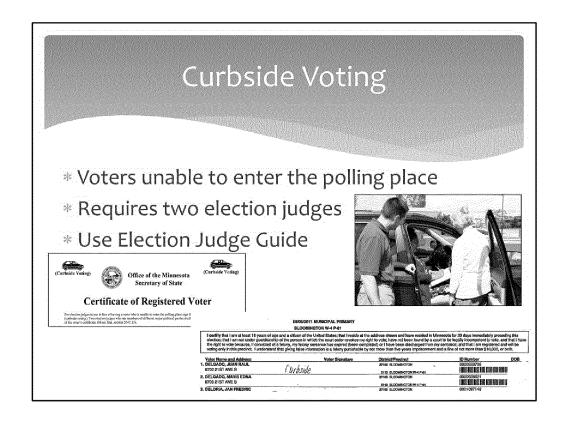


A voter may also choose to utilize the Touch Writer. The Touch Writer is a device designed to assist voters with disabilities to mark their ballots privately and independently.

Ballot Marking devices are required by Federal law and is designed to assist voters with disabilities to mark their ballots privately and independently by offering:

- Large print
- Audio Instructions
- A sip and puff port
- Key pad
- •Touch Screen
- Checks for ballot errors
- Privacy
- Independence

Voters who choose to use the Touch Writer to mark their ballots will need to print their ballot and then run it through the Verity Scanner Tabulator / Ballot Counter like other voters do. Like a pen, the Touch Writer is simply a ballot marking device...it does not count ballots.



Some voters – those who have severe arthritis, a back injury, recent hip replacement etc - may be unable to enter the polling place.

Curbside voting allows voters unable to enter the polling place to vote from their car. The process requires two election judges of different political parties. Detailed directions for Curbside Voting can be found on page 32 of your Election Judge Guide.

Option #2: Curbside Voting

- * Ask voter's name
- * Check roster for registration
- * Check for AB indicator in roster
- * Two judges take forms to voter's car
- * Voter completes forms





One of the election judges conducting curbside voting will ask for the voter's name and then check the Master List to determine if the voter is registered to vote in that precinct. If they are not, the election judge will use the precinct finder to make sure the voter resides in the precinct. The election judge will also check the supplemental reports provided to the Roster and New Registration judges to make sure that the voter has not voted by absentee ballot.

Two judges of different political parties will take a "Certificate of Registered Voter" form, a clipboard and a pen to the car for the voter to complete. If the voter is not registered to vote, they will also take a "Voter Registration Application".

	Curbsid€	e Voting		
election; that I am not under guard	08/09/2011 MUNICIPAL PRIMARY BLOOMINGTON W-4 P-01 s of ago and a citizen of the United States; that I reside at it fanishio of the person in which the court order revokes my			
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The judges will take the completed forms into the polling place and print "Curbside" in the appropriate roster, either the Preregistered Roster or the Election Day Registration Roster. The "Certificate of Registered Voter" form is then attached to the roster.

Curbside Voting

- * Receive Registered Voter's Receipt
- * Obtain ballot
- * Take ballot, clipboard, pen and secrecy folder to the vehicle
- * Allow voter to vote, ask them to wait
- * Return to polling place
- * Insert ballot into counter
- Inform voter ballot accepted

The judges will receive a "Registered Voter's Receipt". They will give the receipt to the Ballot Judge and obtain a ballot. The two judges will take the ballot, along with a clipboard, pen, and secrecy folder to the vehicle. When the voter has completed voting, the voter is asked to wait until the ballot has been inserted into the machine. Both judges return into the polling place and insert the ballot into the ballot counter. One of the judges will go back to the vehicle and inform the voter the ballot was accepted and give them an I Voted sticker, or, if necessary, explain any errors.

